

Overview and Scrutiny Committee - Outstanding Actions and questions

Action to be carried out	Responsibility	Committee Date	Deadline	Comments/officer	
Performance Report					
PI 27	Contact the Housing Service for future projections regarding CS13 (KPI 6), the number of households living in temporary accommodation, including budgets	Partnerships and Performance Section Head	21 November 2012	14/01/13	Response attached as Appendix 1
PI 28	Forward a copy of the monthly Absence News to the Scrutiny Committee	Committee and Scrutiny Officer	21 November 2012	24/12/12	The September and October editions were forwarded to the Scrutiny Committee on 14 December 2012.
PI 29	Abbreviations to be explained in future reports	Partnerships and Performance Section Head	21 November 2012	27/02/13	To be included in future reports.
Housing Benefit update					
HB 1	Provide details of the increase in budget for the benefits service and whether the work carried out by the CSC is included within that budget	Head of Revenues and Benefits	21 November 2012	14/01/13	The Head of Revenues and Benefits has advised that the information was included in the report to the Joint Shared Services Committee in September 2012. The report can be found on the Council's website – http://watford.moderngov.co.uk/documents/s3409/12%2009%2024%20JSS%20i%20-%2006%20benefits%20update.pdf

Action to be carried out		Responsibility	Committee Date	Deadline	Comments/officer
HB 2	Further update to be provided to the Scrutiny Committee	Head of Revenues and Benefits	21 November 2012	May/June 2013	Added to the rolling work programme
Scrutiny Review					
SR 1	Check why the email referring to the newly published Notice of Executive Decisions does not provide the link to the internet version.	Committee and Scrutiny Officer	21 November 2012	14/01/13	This has been amended and the latest message refers to both the Intranet and Internet.
SR 2	The Executive Decision Progress Report agreed and to be introduced with immediate effect	Committee and Scrutiny Officer	21 November 2012	-	Included on this agenda
SR 3	New Scrutiny Proposal Form to be used with immediate effect	Committee and Scrutiny Officer	21 November 2012	-	This form is now being used for scrutiny suggestions.

Action to be carried out	Responsibility	Committee Date	Deadline	Comments/officer	
Affordable Housing Review					
AHR 1	<p><u>Recommendation 1 – Affordable Housing threshold</u> – The status of the Core Strategy to be reviewed in 12 months.</p> <p>The original recommendations was –</p> <p>“ That the reduction of the affordable housing threshold from 15 units to 10 units proposed by the Planning Policy Advisory Group be implemented and be reviewed after 18 months to see if it has resulted in additional affordable homes or deterred some developers from investing in Watford.”</p>	OSC Committee	26 July 2011	March 2013	The response is attached as Appendix 2.
AHR 7	Review the first and second quarters' performance of the new Nomination Policy	Committee and Scrutiny Officer/ Housing Section Head	19 September 2012	November 2013	Added to rolling work programme

Action to be carried out		Responsibility	Committee Date	Deadline	Comments/officer
AHR 8	Recommendation 2 – piecemeal developments and Section 106 obligations – to be further reviewed in two year’s time	Committee and Scrutiny Officer	21 November 2012	October 2014	Added to rolling work programme
Work Programme and Task Groups					
WP 8	Community Safety Partnership Task Group to be asked to review the provision of drug treatment in the borough	Committee and Scrutiny Officer and Committee and Scrutiny Support Officer	24 November 2011	1 December 2011 Revised date TBC	Referred to the Committee and Scrutiny Support Officer supporting the Community Safety Partnership Task Group. Overview and Scrutiny Committee to be informed when the subject is due to be discussed at the Task Group. This topic is on the Task Group’s work programme and will be reviewed once the relevant officers are available. The County Council officer has been on secondment

Action to be carried out		Responsibility	Committee Date	Deadline	Comments/officer
WP 11	OSC to examine the long-term impact on the four organisations which would be subject to the largest grant cuts.	Committee and Scrutiny Officer	2 February 2012	18 June 2013	Originally this was due to be presented at the March meeting. Community Services is currently carrying out further work with organisations. Following a discussion with the officer and Chair of Overview and Scrutiny Committee it has been agreed that the update will be presented in June 2013.
WP 16	Forward the new Scrutiny Proposal form to Councillors Khan and Rackett	Committee and Scrutiny Officer	21 November 2012	30 November 2012	Completed – sent by email
WP 17	Set up the Task Group to review the management of disabled parking bays – including confirmation of membership	Committee and Scrutiny Officer	21 November 2012	24 December 2012	The Task Group has been set up and an update is included elsewhere on this agenda.
WP 18	Transfer Councillor Martin's proposal to the new form	Committee and Scrutiny Officer	21 November 2012	30 November 2012	Completed
Hospital Parking Charges Task Group					
HP 7	Hospital Trust to be requested to supply details of the number of penalty notices issued in Watford General Hospital's car park and the number of appeals.	Committee and Scrutiny Officer	21 November 2012		The Associate Director has been asked to provide the information.
HP 8	Contact the Associate Director for an update on the progress of the plans for the car park.	Committee and Scrutiny Officer	21 November 2012	May/June 2013	Added to rolling work programme.

Action to be carried out	Responsibility	Committee Date	Deadline	Comments/officer
Previous Reviews Updates				
PR 2	<u>Services for the Deceased</u> Outstanding recommendations to be further reviewed	Committee and Scrutiny Officer	25 July 2012	September 2013 (Originally February 2013) Due to the current work being undertaken to review service delivery within the Council, it is too early to provide a further update on the outstanding recommendations. An update to be presented to Overview and Scrutiny Committee at its meeting in September 2013. Added to rolling work programme
Voluntary and Community Sector Commissioning Framework Task Group				
VCF 2	Update to be presented to the Scrutiny Committee in June 2013	Committee and Scrutiny Officer	21 November 2012	June 2013 Added to the rolling work programme.